



Professional Development Policy related to Labour Education

Process:

Training and professional development possibilities will be discussed and where applicable, priorities for training will be established at the annual executive retreat. The finance & administration committee will approve individual requests for funding within the allotted budget to attend union-oriented training and education, with due regard to the established priorities. Professional development activities not covered by the established priorities will be reviewed on a case-by-case basis.

The FSA recommends cost-sharing of funding for PD activities with UFV when possible. Therefore, executive members are encouraged to apply for their personal PD funding if the requested activity is relevant to their regular work at UFV.

Executive members seeking funding for training should complete an FSA professional development application form, available both at the FSA office and on the FSA website. The completed form should be submitted to the attention of the finance & administration committee. In the case where two events of equal merit are proposed, the committee will approve the less costly event. The committee will ensure that the PD funds are distributed in such a way that no one executive member is disadvantaged by another.

Who can apply:

Any current executive member is eligible to apply for PD funds. However, priority will be given to executive members who have the greatest need for training and are released from their usual UFV positions.

Expectations:

Executive members who attend FSA-funded PD events are required to submit a brief written report to the executive committee for possible publication in the Words & Vision newsletter.

Approved by the Executive on February 27, 2014